

Guidelines: Working Agenda of 13 / 14 December 2017

These guidelines aim to support the Foundation, its Staff and Network Coordinators, involved in facilitating the sessions of the meeting in Tallinn. The guidelines follow the chronology of the meeting agenda. The main roles are summarized as follows:

Resource persons will draw on practice, with a focus on impact data, evaluation and lessons for future programming. It will be useful that resource people can be as concrete as possible in illustrating impact and contributing to recommendations.

Rapporteurs will focus on points of emerging consensus within working group and plenary discussions, and concrete, succinct recommendations that can inform the long-term strategic approach or operational programming.

Please note that an executive report will be disseminated in January 2018, capturing the main discussion and recommendations.

Day 1 - 13 December 2017 / Morning:

A Strategic Approach to Intercultural Dialogue: Trends, Priorities and Challenges.

The opening session centres on the intervention of the President of the Foundation, **Elisabeth Guigou**, who will put in context the implementation of the long-term Strategy as a basis for an open plenary debate. The session aims to capture the shared orientations on the programming priorities of the Foundation and how the Foundation can reaffirm in the forthcoming phase the centrality of its Network and consolidate its “core offer to civil society at large in the Euro-Mediterranean region”.

The session will be supported by senior managers of the Foundation, **Paul Walton** and **Cristiana Gaita**, who will be in a position to draw on the results of external evaluation carried out on the Foundation in 2017. The Rapporteur, **Loubna Joheir Fawaz**, will aim to capture the emerging consensus on priorities that can contribute to shaping the next stage of the Foundation’s long term intercultural dialogue strategy that aims to ensure civil society is in the central stage. The initial output will be a one page Executive Summary to be included in the Executive Report for dissemination in January 2018, with an Annexed “Concise Notes”.

Programming and Organisation Model: Impact, Reach and Sustainability.

The following session will be framed by the intervention of the Executive Director of the Foundation, **Hatem Atallah**, and will go into further depth on the assessment of the current multi annual programme phase, and the model of programming and organisation for the forthcoming phase.

The session will be led by the Executive Director of the Foundation with the Networks Manager, **Dimitrios Cavouras**, and Programmes Manager, **Eleonora Insalaco**, who will act as the resource staff and provide impact data from the current phase and the activity framework for the forthcoming phase.

The panel will also invite interventions planned at up to 5 minutes, from Network coordinators to share initial insights of practice in the field with a focus on lessons learnt from this operational phase that can be a basis for investing in the future programming - for example the impact of cross-network initiatives or the dissemination strategy on resources of the Foundation. This will provide also a source of thinking for the more in-depth parallel workshops. The practice will be shared by **Swenja Zaremba (NCS)**, **Mohamed Fahmi (NIA)**, **Robert Križanič (CNA)**.

Guidelines: Working Agenda of 13 / 14 December 2017

Rapporteur, **Yarden Kedar**, will capture the main output that will be the basis for a one page Executive Summary to be included in the Executive Report for dissemination in January 2018, with an Annexed “Concise Notes”.

Day 1 - 13 December 2017 / Afternoon:

Parallel workshops on the new multi-annual programme phase and the Organisation Priorities for 2018.

The purpose of these sessions is to ensure the Headquarters and Network coordinators have the opportunity to collaborate in positively influencing the preparation of 2018 Work Plan priorities.

The topics selected are all directly related to the Networks of the Foundation, and the priority areas of development in the new year, noting in context: (a) a new contract with the European Commission for Young Mediterranean Voices, more than 18 months in the making, is expected to be signed in December 2017 that would initiate an Inception Phase of the new programme in January 2018 that aims to define also the role of Networks and members; (b) the Headquarters of the Foundation will prioritise in the first quarter of 2018 the administrative closure of the current EU Action Grant with a view to open up negotiation on an Action Grant to be signed in 2018 that will include definition of a new era of grant support for civil society and new areas of programming in domains such as Intercultural Cities as recommended at the last Heads of Network meeting; and (c) the new resources finalised in the current operational phase, including the first EuroMed Education Handbook and the Intercultural Trends Report to be officially launched in 2018, can provide opportunities to Members through an effective dissemination plan of the Foundation adapted at regional and national levels.

Young Mediterranean Voices:

To be chaired by: **Paul Walton**, who will provide context on the state of play of the Inception Phase of Young Mediterranean Voices, and pose questions on the scope of participation and leadership for the Networks of the Foundation.

Resource persons are **Anis Boufrikha**, who is one of the Network coordinators most engaged in the precursor Young Arab Voices programme phase and can provide an initial input of up to 5 minutes on the opportunities for the Networks as well as lessons learnt from the previous phase of programming, and **Anu Leinonen**, who has been engaged directly in strategic thinking on how the Networks in the North could benefit from future programming.

Rapporteur: **Ann Luttrell**, will aim to capture the main points that can form part of the Executive meeting Report of January 2018 and recommendations to be shared with donors and strategic partners during the Inception Phase of Young Med Voices. Language of the session: Arabic and English Language Consecutive Translation available.

Intercultural Trends:

To be chaired by **Eleonora Insalaco**, who will share insights on how the forthcoming Intercultural Trends Report could be used effectively disseminated, and plans for enhanced engagement of Network Members in the next phase of programming for the Report.

Guidelines: Working Agenda of 13 / 14 December 2017

Resource persons are **Sherin Gharib** and **Joanna Sanetra-Szeliga** who will provide up to 5 minutes each to share thinking from their experience on how the pioneering research of the Foundation on intercultural trends could be an effective tool for Network members and the required support mechanisms for an effective dissemination plan in 2018.

Rapporteur: **Necdet Saglam** will aim to capture the main points that can form part of the Executive meeting Report of January 2018. *Language : English and French Language Consecutive Translation available.*

A New Era of Grant-making:

To be chaired by **Cristiana Gaita** who is in a position to share the orientations for the new grant making based on external evaluation carried out in 2017.

Resource Persons: **Miralem Tursinovic** and **Rolanda Šliažienė** will share initial interventions up to 5 minutes each on good practice in grants development and management of the Foundation, and other relevant donors, with a focus on strategic questions such as the priority criteria for selection of good intercultural dialogue projects and how to broaden the accessibility of grant opportunities to Civil society at large.

Rapporteur: **Robert Kusek** will aim to capture the main points that can form part of the Executive meeting Report of January 2018. *Language : Arabic and English Language Consecutive Translation available.*

Cities and Local Authorities:

*To be chaired by **Dimitrios Cavouras** who will be in a position to share the outcomes of programming carried out with external support aimed at opening up the domain of Intercultural Cities.*

Resource Persons: **Stefanos Vallianatos** and **Pavla Zacalova** will share up to 5 minutes each on strategic programming questions related to how the Foundation can most effectively draw on existing local authority and city to city networks, what are the main aims and scope of activity for the Foundation networks in this new domain of engagement, what would be measurable outcomes three years from now?

Rapporteur: **Suvi Laakso** will aim to capture the main points that can form part of the Executive meeting Report of January 2018. *Language : English and French Language Consecutive Translation available*

Plenary session for reporting back on the sessions and reviewing the agenda for Day 2.

Rapporteur: **Mihai Barsan**

Guidelines: Working Agenda of 13 / 14 December 2017

Day 2 - 14 December 2017 / Morning

The parallel workshops of Day 2 aim to respond to external evaluation and the Board adopted long term strategy for the Foundation that requires the Headquarters and Networks to firmly move in the direction of impact, scaling-up existing good practice, leveraging the policy voice opportunities of the Foundation in terms of influencing regional and national policy making, and promoting access to innovative to establish the Foundation as reference point for intercultural dialogue.

Parallel workshops (1):

Measuring Impact:

Resource Persons: **Ruth Daniel, Line Ramsdal, Ellada Evangelou** will present each up to 5 minutes insights into how to measure impact in the field, the required tools to improve capacity for effective evaluation, and areas to measure when it comes to evaluating cultural relations and trust building that are central to the mandate of the Foundation.

Rapporteur: Orsolya Komlósi will aim to capture the main points that can form part of the Executive meeting Report of January 2018. *Language : English and French Language Simultaneous Translation available*

Scaling-up Intercultural Action:

Resource Persons: **Rasha Shaaban, Mari-Liis Mäevere, Kostadinka Todorova** will present each up to 5 minutes concrete examples of intercultural actions that have been assessed with the potential to be scaled up or replicated in other regions and countries, as well as contributing to thinking on opportunities and challenges in working at scale and with large audiences at the civil society at large.

Rapporteur: Erjola Shaka will aim to capture the main points that can form part of the Executive meeting Report of January 2018. *Language : Arabic, English Language Consecutive Translation available.*

Parallel workshops (2)

Advocacy on the Euro-Med Agenda:

Resource Persons: **Karine Bouton, Aristodimos Paraschou, Robert Križanič**

Rapporteur: Marilena Kyriakou will aim to capture the main points that can form part of the Executive meeting Report of January 2018. *Language : Arabic, English Language Consecutive Translation available*

Guidelines: Working Agenda of 13 / 14 December 2017

Access to innovative practice:

Resource Persons: **Maria Angels Roque, Ghania Moktari, Esther Fouchier** will share up to 5 minutes each on how the Foundation can effectively access and promote innovative practice in the domain of cultural relations, including strategic partnerships that can contribute to this process and criteria for selecting good practices and strategies for effective dissemination of practice.

Rapporteur: **Enrico Molinaro** will aim to capture the main points that can form part of the Executive meeting Report of January 2018. Language : English and French Language Simultaneous Translation available

Plenary session: 2018 and Commitment to Action

Rapporteur: **Pavle Schramadei**

Resource Persons: Will be intervening with good practice examples, expertise in a certain area or provide information in the theme of the workshop.

Rapporteurs: Will be reporting on the proceedings of the plenary and workshop sessions, in a form that will be provided.

Guidelines: Working Agenda of 13 / 14 December 2017

| <u>Parallel workshops</u> | | | |
|-----------------------------------|--------------------------------------|----------------------------------|-------------------------------------|
| <u>Day 1</u> | | | |
| Young Mediterranean Voices | Intercultural Trends | A New Era of Grant-making | Cities and Local Authorities |
| <u>Anis Boufrikha</u> | <u>Sherin Gharib</u> | <u>Miralem Tursinovic</u> | <u>Stefanos Vallianatos</u> |
| <u>Anu Leinonen</u> | <u>Joanna Sanetra-Szeliga</u> | <u>RolandaŠliažienė</u> | <u>Pavla Zacalova</u> |
| <u>Ann Luttrell</u> | <u>NecdetSaglam</u> | <u>Robert Kusek</u> | <u>Suvi Laakso</u> |
| <i>Ruth Daniel</i> | <i>Robert Križanič</i> | <i>Line Ramsdal</i> | <i>Mohamed Fahmi</i> |
| <i>Rasha Shaaban</i> | <i>Mari-Liis Mäevere</i> | <i>Orsolya Komlósi</i> | <i>Ellada Evangelou</i> |
| <i>Mihai Barsan</i> | <i>Maria Angels Roque</i> | <i>Marilena Kyriakou</i> | <i>Swenja Zarembo</i> |
| <i>ErjolaShaka</i> | <i>Esther Fouchier</i> | <i>PavleSchramadei</i> | <i>Michaela Kubikova</i> |
| <i>Zain Fashho</i> | <i>LoubnaJoheirFawaz</i> | <i>Enrico Molinaro</i> | <i>Kostadinka Todorova</i> |
| <i>AristodimosParaschou</i> | <i>Ghania Maktari</i> | <i>Jean-Laurent Terrazzoni</i> | <i>Inetelelite</i> |
| <i>Cynthia Tomasuolo</i> | <i>Phillipe Ternes</i> | <i>Yarden Kedar</i> | <i>Karine Bouton</i> |

Guidelines: Working Agenda of 13 / 14 December 2017

| Parallel workshops - Day 2 | | | |
|----------------------------|---------------------------------|---------------------------------|-------------------------------|
| Measuring Impact | Scaling-up Intercultural Action | Advocacy on the Euro-Med Agenda | Access to innovative practice |
| <u>Ruth Daniel</u> | <u>Rasha Shaaban</u> | <u>Karine Bouton</u> | <u>Maria Angels Roque</u> |
| <u>Line Ramsdal</u> | <u>Mari-Liis Mäevere</u> | <u>AristodimosParaschou</u> | <u>Ghania Moktari</u> |
| <u>Ellada Evangelou</u> | <u>Kostadinka Todorova</u> | <u>Robert Križanič</u> | <u>Esther Fouchier</u> |
| <u>Orsolya Komlósi</u> | <u>ErjolaShaka</u> | <u>Marilena Kyriakou</u> | <u>Enrico Molinaro</u> |
| Anis Boufrikha | Joanna Sanetra-Szeliga | Swenja Zaremba | Ann Luttrell |
| Miralem Tursinovic | Pavla Zacalova | PavleSchramadei | Mohamed Fahmi |
| Michaela Kubikova | Zain Fashho | Suvi Laakso | Jean-Laurent Terrazzoni |
| Mihai Barsan | Cynthia Tomasuolo | Sherin Gharib | Phillipe Ternes |
| Stefanos Vallianatos | Robert Križanič | Inetelelite | Robert Kusek |
| Maria Angels Roque | Swenja Zaremba | Ruth Daniel | LoubnaJoheirFawaz |
| Esther Fouchier | Robert Kusek | Kostadinka Todorova | Rasha Shaaban |
| Phillipe Ternes | PavleSchramadei | Pavla Zacalova | Line Ramsdal |
| Karine Bouton | Enrico Molinaro | NecdetSaglam | Anu Leinonen |
| Ghania Moktari | Ann Luttrell | Orsolya Komlósi | ErjolaShaka |
| Mohamed Fahmi | AristodimosParaschou | Joanna Sanetra-Szeliga | Mari-Liis Mäevere |
| Jean-Laurent Terrazzoni | Marilena Kyriakou | Miralem Tursinovic | Stefanos Vallianatos |
| LoubnaJoheirFawaz | Suvi Laakso | Yarden Kedar | Anis Boufrikha |
| Sherin Gharib | NecdetSaglam | RolandaŠliažienė | Zain Fashho |
| RolandaŠliažienė | Inetelelite | Michaela Kubikova | Ellada Evangelou |
| Yarden Kedar | Anu Leinonen | Mihai Barsan | Cynthia Tomasuolo |